

P R E S E N T:-

Mrs E Postlethwaite (in the Chair)

Ms A Benn, Mr L Howard, Mrs A Hughes, Mrs H Littlefield, Mr O Southgate, Ms F Ward, Mrs H Whyley and Mrs P Williams.

Clerk to the Governing Board – Mrs B Clark.

4026 **APOLOGIES**

An apology for absence was received from Mr C Wright.

4027 **CONSENT FOR ABSENCE**

RESOLVED: that consent be given to Mr Wright for his absence from this meeting.

4028 **CONFIRMATION OF ITEMS TO BE RAISED UNDER ANY OTHER URGENT BUSINESS**

RESOLVED: that no items be raised under any other urgent business.

4029 **DECLARATION OF INTERESTS**

RESOLVED: that no declarations of interest were received on any item on the agenda.

4030 **MEMBERSHIP**

Governor vacancies had been advertised in the Bubwith Bugle newsletter. The Chair had also attended a Parish Council meeting in February 2025 and had raised it there. It was suggested that an advertisement be placed in the window of the local shop.

RESOLVED: a) that governors acknowledged that there were two vacancies on the governing board;

b) that the governor vacancies be advertised in the local shop.

4031 **REVISION OF COMMITTEES**

RESOLVED: that the revision of committees be added to the agenda for the next meeting.

4032 **MINUTES**

RESOLVED: a) that the minutes of the meeting held on 26 June 2024 be confirmed and signed by the Chair subject to the following amendments:

Minute 3957 – Report of the Headteacher

“Little Wonders” to be changed to “Little Wandle”.

“The KS1 pupils had done a multiplications table test” to be changed to “Year 4 had completed the multiplication check”.

- b) that the minutes of the meeting held on 21 November 2024 be deferred to the full governing board meeting in the summer 2025 term.

4033 **MATTERS ARISING FROM THE MINUTES**

RESOLVED: that there were no matters arising from the minutes.

4034 **GOVERNOR ACTIONS**

RESOLVED: that all governor actions had been completed.

NOTE: Ms Benn joined the meeting at this point.

4035 **COMMITTEE MINUTES**

RESOLVED: a) that the minutes of the meeting of the Health, Safety and Welfare Committee held on 10 December 2024 be received;

- b) that the minutes of the meeting of the Curriculum and Standards Committee held on 25 February 2025 be received.

4036 **REPORT OF THE HEADTEACHER**

The Report of the Headteacher was considered and the following highlighted:

Numbers were increasing at the school, and three potential pupils would be coming to look round the following day. If they joined the school, this would be an intake of 10 pupils since September 2024. **A governor queried the reasons for the influx of new pupils.** It was advised that there were different reasons. Some had moved into the area, some had relocated from a different authority. The families had done their research and liked the school. **A governor asked which classes the potential new pupils would join and when they might start.** It was advised they would join classes 1, 3 and 5 and could start after the Easter 2025 break.

Attendance figures were in line with the local authority average. The school had received a number of requests for term time holidays however, none of them were authorised. The school had a good working relationship with the Education Welfare Officer (EWO).

Some staffing changes had been included within the report and there had been a couple more since it had been written. None were significant. A teaching assistant (TA) would be moving to work in the kitchen.

The School Business Manager had tendered their resignation and the advertisement for the role had gone live earlier today. The Headteacher requested that the application period be extended to allow sufficient time for suitable applicants to apply. It was agreed that it would be extended to midday on 31 March 2025 but the date of interview would remain unchanged. Applicants may be required to make themselves available at short notice for an interview. **A governor questioned whether there would be support from the local authority if recruitment was unsuccessful.** It was confirmed that there would be an interim school business manager made available.

Year 2 would not be sitting the optional Standard Assessment Tests (SATs) this year. There were other robust ways of assessing them and the SATs were not in

line with the school's curriculum. The Headteacher noted that the team were strong and that she was confident in their ability to assess pupils without the SATs.

A governor enquired about data and when this would be presented to governors. It was advised that it would be presented at both the next meeting of the Curriculum Committee and the full governing board. The timing of this meeting did not match up with the collation of the data. Governors noted it would be useful to have the data for analysis and benchmarking.

Year 6 had completed their practice SATs papers, and the results had been in line with expectations. Appropriate interventions were being carried out and the teacher knew the pupils well. The attitude of the Year 6 pupils had been very good. They had been mature, level headed and driven with no sense of panic about the assessments.

There had been a big push on the Year 4 multiplication test. The school had been using competitions, daily practice and TT Rockstars.

Lots had happened this term as there had been quite a lot of training and events. The school had tried to get the community involved by having the pupils show off the school and share their work.

A governor noted that inviting parents to come into the classroom had been a good idea. It had also been pleasing to see that some of the vulnerable parents had attended. The Headteacher added some parents the school did not see often came for the reading in a morning. It had been good to offer different options for parents however, staff had reminded pupils that if their parents were unable to attend that it was because they had important jobs and they were still thinking of them. **A governor asked how long the parent sessions were.** It was advised that they were 15 minutes in the morning. A selection of books would be put out and they could just sit and read. It also provided the opportunity to talk to certain parents. If parents were not there, pupils all read together. **A governor asked whether different classes would be done on different days.** It was confirmed that days would change to suit different working patterns. This was one of the ambitions of the school development plan.

RESOLVED: a) that the Report of the Headteacher be received;
b) that the application period for the School Business manager role be extended until 31 March 2025.

4037 **SCHOOL DEVELOPMENT PLAN 2024/2025**

The School Development Plan was a working document. Governors acknowledged that it had been a unique term with a lot going on however the school had managed the changes well. The focus had been community, science weeks, come and sees, reading sessions, starbooks and art work. The plan was continuing to progress and staff had met to discuss plans for the next term. The plan was still to be RAG (red, amber, green) rated and would be presented next term incorporating the changes from this term.

RESOLVED: a) that the School Development Plan 2024/2025 be received;
b) that the RAG rated School Development Plan be presented at the next meeting.

4038 **SAFEGUARDING REPORT**

There was a pupil in school with a number of allergies so lots of work had been done around this.

Safer internet day had been included in the report. There had been some really good things going on for this. The main focus had been the use of online resources as the internet could be temperamental in rural areas such as this one. The Headteacher noted the sound in the hall was also not good.

RESOLVED: that the termly safeguarding update be received.

4039 **SEND REPORT**

The Special Educational Needs and/or Disabilities Co-ordinator (SENDCo) had attended a good conference on Autism in Bridlington. This was an issue for lots of schools in the area as it could be difficult to access information and support.

Governors were advised that the school had been planning to resubmit documents for an Education, Health and Care Plan (EHCP). The parents had gone ahead without school involvement and the application had been rejected.

Funding for a pupil moving from Early Years Foundation Stage (EYFS) into Year 1 had been halved and the school had not been made aware that if no appeal was made, this could happen. It had been a steep learning curve. **A governor asked whether an appeal could be made to have the funding increased again.** It was advised that an appeal had been made.

The SENDCo had been involved in safeguarding and SEND meetings to provide some continuity for families meeting other agencies. It was hoped that she would have more confidence to move forward and do them on her own now without the support of the Headteacher. It was difficult when teaching full time and support for SENDCos was limited.

The Headteacher shared that almost the whole school SEND budget was spent on EHCP support which left very little for those pupils who required a lesser level of support. Some pupils needed to have one-to-one support or an additional adult. The system was flawed but it was an issue that was not specific to the school.

RESOLVED: that the SEND report be received.

4040 **REPORT OF THE CHAIR**

RESOLVED: a) that the report of the Chair be received;
b) that the Chair forward the report to the Clerk.

4041 **COLLECTIVE WORSHIP**

It was noted that this was an annual update, not termly. It would need to be a recurring agenda item in the spring term.

It was agreed that, in her capacity as Wellbeing governor, Mrs Williams, and in her capacity as PSHE governor, Mrs Postlethwaite, would attend collective worship regularly. Mr Howard advised he discussed assemblies during his governor visits.

The Headteacher shared that the school held celebration assemblies where pupil achievements were celebrated and star of the week was awarded. Pupils very much enjoyed these assemblies. There were also some assemblies on current affairs and

there were class assemblies where pupils participated in “Marvellous Me”. Festive and religious assemblies were also held. Open the book linked to the RE curriculum and the Bible. Pupils would be learning the Easter story later this week.

RESOLVED: that the annual update be received.

4042 **TEACHERS PAY POLICY**

RESOLVED: a) that the Teachers Pay Policy be approved and adopted;
b) that the Headteacher notify staff of the adoption of this policy.

4043 **SCHOOL WEBSITE COMPLIANCE**

The website had been updated and there was now a staff area to upload photos as well as a governor section. Policies and reports were also available on the website. It was suggested that perhaps a governor could be given access to the website to make amendments.

RESOLVED: that Mrs Postlethwaite speak to the School Business Manager regarding updates to the website.

4044 **GOVERNOR SKILLS MATRIX**

RESOLVED: that the outcome of the governors skills audit be received.

4045 **GOVERNOR VISITS**

The following governor visits had taken place:

Mrs Williams and Mr Southgate had visited on 21 January 2025. They had observed maths, times tables and design and technology (DT). TT Rockstars had not been mentioned and it was felt it should have been as it was a good tool. Pupils did however take real pride in their DT work. Governors had asked the class if they enjoyed it and there had been lots of positive responses. Pupils seemed happy.

Mrs Williams had also attended for Birdwatching week. It had been fun and pupils had utilised their geography skills.

Mr Howard and Mrs Postlethwaite had been attending celebration assembly on a Friday. Pupils really enjoyed them and wanted to be involved. It was an upbeat end to the week. The Headteacher added that parents could email in achievements from outside of school and they would also be celebrated in the assembly.

Mrs Benn had attended for Science Week science week. Pupils had learned how to be a crop doctor and a mother of a pupil had come in and taken the younger ones outside where they had collected soil samples, talked about insects and tested PH. It had been well pitched for the pupils ages and they had been given a good understanding. This parent received volunteering hours through work and the school had appreciate her coming in. She also mentioned that she had lambs that she could bring in for the pupils to see. **A governor asked whether the school had written to the parent to thank them.** It was confirmed that this was in process. Good for STEM, getting women in for not typical roles.

Pupils had designed their own software game. It had been accessible for the pupils and was good for them to learn these types of things.

- a) Mr Southgate – 21 January 2025;
- b) Mrs Williams – 10 February 2025;

- c) Mr Howard – 14 February 2025.
- d) Ms Benn – Science Week.

RESOLVED: a) that Mr Southgate's governor visit report be received.
b) that verbal updates of governor visits be received.

4046 **GOVERNOR TRAINING AND DEVELOPMENT**

RESOLVED: that all training details were available on the CPD websites.

4047 **REVIEW OF ACTIONS**

RESOLVED: that the Review of Actions be confirmed and circulated to governors following the meeting.

4048 **FUTURE MEETINGS**

RESOLVED: that the next meeting be held on Tuesday 17 June 2025 at 6.30pm.

NOTE: Mrs Littlefield left the meeting at this point.

Chair's Signature – 17 June 2025