

P R E S E N T :-

Mr L Howard (in the Chair)

Miss A Benn, Mrs A Hughes, Mrs H Littlefield, Mrs E Postlethwaite, Mr O Southgate, Miss R Walker, Mrs F Ward and Mr C Wright.

Clerk to the Governing Board – Ms S Trulio.

4058 APOLOGIES

An apology for absence was received from Mrs P Williams.

4059 CONSENT FOR ABSENCE

RESOLVED: that consent be given to Mrs Williams for her absence from this meeting.

4060 CONFIRMATION OF ITEMS TO BE RAISED UNDER ANY OTHER URGENT BUSINESS

RESOLVED: that no items be raised under any other urgent business.

4061 DECLARATION OF INTERESTS

RESOLVED: that no declarations of interest were received on any item on the agenda.

4062 MEMBERSHIP

Governors noted that it would be really useful to have someone from Treehouse on the governing board, an organiser perhaps. The Headteacher would reach out to them and see if there was any interest.

RESOLVED: a) that governors were asked to consult the membership details held and update their details if any changes were to be made;

b) that governors acknowledged that there were two vacancies on the governing board;

c) that the Headteacher would reach out to Treehouse regarding governor vacancies.

4063 MINUTES

RESOLVED: that the minutes of the meetings held on 21 November 2024 and 18 March 2025 be confirmed and signed by the Chair with the following amendments:

Minute 3985 – Revision of Committees and Delegation of Financial Responsibilities and Staffing Functions (2024)

Mrs A Huges be amended to Mrs A Hughes under the membership of the Finance Committee.

Minute 4036 – Report of the Headteacher (2025)

“It was a positive move as they would be more suited to that role.” to be removed.

Minute 4038 – Safeguarding Report (2025)

“Main issue” to be changed to “Main focus”.

The paragraphs referring to the SEND Report would also be moved under the correct heading.

Minute 4041 – Collective Worship (2025)

“It was agreed that Mrs Williams would be elected as a Wellbeing governor and Mrs Postlethwaite would be elected as a PSHE governor.” be changed to “It was agreed that Mrs Williams, in her capacity as a wellbeing governor and Mrs Postlethwaite, in her capacity as a PSHE governor, would regularly attend collective worship”.

Minute 4045 – Governor Visits (2025)

“Hackers had also gone down well” to be removed.

4064 **MATTERS ARISING FROM THE MINUTES**

RESOLVED: that there were no matters arising from the minutes.

4065 **COMMITTEE MINUTES**

The minutes from the December 2024 and May 2025 meetings of the Health, Safety and Wellbeing Committee had been included within the agenda. The minutes of the Curriculum and Standards meeting held on 3 June 2025 and the minutes of the meeting of the Health, Safety and Wellbeing Committee held on 4 June 2025 had been circulated to governors prior to the meeting.

Curriculum and Standards Committee

The focus of the meeting had been writing as part of the School Development Plan. Reports had been received from Mrs Hughes and Mr Wright on Early Years Foundation Stage (EYFS) and Key Stage (KS)1 and Mrs Ward and Mrs Williams on KS2. Mr Howard had provided feedback on maths and Mrs Postlethwaite provided feedback on Art and PSHE. The pupils that governors had met were amazingly positive about the writing and their enthusiasm had been huge. They understood and enjoyed what they were doing.

Governors had discussed themes for future meetings, data analysis and long term planning. The Headteacher had advised that she was looking to reorganise the assessments and present data in the autumn term rather than summer. Governors would have a subject focus in the spring term and in the summer term, they would provide governor reports. The subject focus for the next academic year would be Reading, Writing, PE and Art.

- RESOLVED:
- a) that the minutes of the meeting of the Health, Safety and Wellbeing Committee held on 10 December 2024 be received;
 - b) that the minutes of the meeting of the Health, Safety and Wellbeing Committee held on 7 May 2025 be received;

- c) that the minutes of the meeting of the Curriculum and Standards Committee held on 3 June 2025 be received;
- d) that the minutes of the meeting of the Health, Safety and Wellbeing Committee held on 4 June 2025 be received.

4066 REPORT OF THE HEADTEACHER

The Report of the Headteacher was considered and governor questions were invited:

A governor enquired how many pupils would be joining the school in September 2025. The Headteacher advised that it was currently set to be 11 pupils however, this number could increase to 12. **A governor asked if the majority of them were from Treehouse.** This was confirmed, there were a number of siblings of current pupils in the new cohort. The school was expecting two pupils to leave the school as they were moving out of the area however, two children were moving into the village in their place and would be coming to the school. **A governor queried whether all of the pupils within the catchment area attended the school.** The Headteacher advised that there was an area review meeting coming up and she would raise the question. There were a number of other catchment areas bordering the schools including Holme on Spalding Moor, North Duffield and Melbourne. Holme on Spalding Moor was a significantly larger village however, the school only had 11 more pupils than Bubwith Primary School. Parents were clearly making a choice about where they wanted their children to go, rather than just selecting the local school.

A governor questioned how the KS2 Standard Assessment Tests (SATs) had gone. It was advised that they had gone very well as did the Phonics screening and the multiplication check. There had also been a writing moderation for Year 6. The school had a prediction for the Phonics results however, this could not be confirmed until the official results had been released. The SATs results would be released on 8 July 2025. The writing moderation had been rigorous, and the results were as anticipated by the school. Governors extended their thanks to Miss Mason, Year 6 teacher, for her hard work and effort throughout the year.

RESOLVED: that the Report of the Headteacher be received.

4067 SCHOOL DEVELOPMENT PLAN 2024/2025

The planning for the School Development Plan would be very similar to what had been done previously however, it would have more of a curriculum focus and there would be some changes such as moving away from Maths no Problem. Work had been done on all areas however, the targets next year would be refined and sharpened and staff were focusing on getting ready for the next year.

RESOLVED: that the School Development Plan 2024/2025 be received.

4068 SAFEGUARDING REPORT

Mrs Ward had recently attended some training on Artificial Intelligence (AI) and Online safety and had provided a summary of this for the meeting. Records of the link governor visits had also been shared.

Governors were advised that the Police were prepared to send someone into school talk to older pupils about online safety. There would be emphasis on the fact that once photos were online they were there forever and that posting photos online was giving possession of the photos to other people. Governors agreed that what people put out there and how it could be misused was quite horrifying. **A governor asked**

if there was a way to get this out to parents. The Headteacher believed that the majority of parents thought that what they were doing to monitor their child's online activity was enough. It would be very difficult to get parents in for a workshop as they were working parents. The school just needed to educate parents enough so they knew what to look for. The Headteacher was leading computing this year and was embedding online safety into the curriculum. The school planned on combining the Police visit with safer internet day for maximum impact. A workshop would be completed with the pupils and then resources sent home. Pupils would be encouraged to go home and teach their parents what they had learned. The school would also carry out a parent survey to see what workshops they might want to see and if they requested an online safety one then it would be done.

Mrs Ward had meetings with the Headteacher regularly as safeguarding link governor and the school planned to offer Child Protection Online Management System (CPOMS) training for any governors who wished to attend. Teachers were all fully trained in it and support staff had been given their logins this week. CPOMS was much more efficient and teachers were using it more and recording much more than they had previously. Staff had more confidence. **A governor questioned whether there was a risk of teachers adding too much information.** It was advised that there was not as the information would be passed on to the pupil's next school however, it could be filtered and anonymised as necessary. **A governor asked whether the school kept a record once the information had been passed on.** It was advised that those pupils records were archived and kept for the appropriate time period in line with GDPR regulations.

- RESOLVED:
- a) that the termly safeguarding update be received;
 - b) that the summary of safeguarding training be received;
 - c) that the records of link governor meetings be received.

4069 **SPECIAL EDUCATIONAL NEEDS AND/OR DISABILITIES (SEND) REPORT**

RESOLVED: that the SEND Report be deferred to the next meeting.

4070 **REPORT OF THE CHAIR**

The following statement from the Co-Chairs was read out to governors at the meeting:

We have welcomed Miss Rebecca Walker as the school's new Headteacher. We would like to extend our thanks to Miss Walker for her hard work in her first term at the school, it is clear she has injected energy into the school and has made an impression on the pupils and staff alike.

This term, as well as attending committee meetings, several of our governors have supported their link classes together with extra-curricular groups. Our governors have been supporting their link classes including Mrs Williams supporting with swimming lessons. Mrs Hughes continues to spend a morning each week with Ash class assisting with phonics groups amongst many other things. Mrs Ward has set up and runs a weekly chess club and Mrs Williams has been continuing to look after the gardens at the front of the school which offer a warm welcome to the entrance. Mrs Postlethwaite assists in Hawthorn class (Year 4/5) on a Friday afternoon to assist with reading and Mr Southgate coaches football. In addition, Miss Benn has supported a recent Hawthorn and Oak visit to the Driffeld Country Show. Thank you to all the governors for their continued support and help, it is greatly appreciated.

During this term the Year 6 pupils have undertaken their SATs and we would like to say a huge well done to all the Year 6 pupils for working hard in the lead up to their SATs as well as the staff involved. Thank you also to the governors that volunteered to assist with the invigilating.

Last but definitely not least, this term we say goodbye to Miss Claire Mason who has been with the school on a temporary basis covering Oak class whilst Miss Smith is on maternity leave. We would like to pass on our thanks Miss Mason for all the hard work, dedication and support that she has given the school, in particular in Oak class and re-starting of the choir, all in the short time that she has been here.

RESOLVED: that the Report of the Chair be received.

4071 **FIVE YEAR BUDGET PLAN**

RESOLVED: that the five year budget plan had been approved by the Finance Committee.

4072 **APPRAISAL POLICY**

RESOLVED: a) that the Appraisal Policy be approved and adopted;
b) that the Headteacher notify staff of the adoption of this policy.

4073 **DOMESTIC ENERGY REDUCTION SCHEME**

RESOLVED: that the Domestic Energy Reduction Scheme be declined.

4074 **GOVERNOR VISITS**

The following governor visits had taken place:

- a) Mr Wright (ICT) – 16 May 2025;
- b) Mrs Postlethwaite (PSHE) – 22 May 2025;
- c) Miss Benn (Educational Visits) – 2 June 2025.

It was highlighted that the school did not need a server the size that they had. The Headteacher noted that it could be reduced however, ideally the school wanted to move to a cloud based server. **A governor questioned whether this was in the budget.** It was confirmed that it was however, it was not listed outright. The Headteacher would obtain some quotes for the work. The school would have a School Business Manager for one day per week from September 2025 and the Headteacher would help out to ensure she had time to pursue grants as part of her role.

Mrs Ward and Mrs Williams had attended a visit to the Hull Museum which had been very good. They had also visited the allotment. **A governor enquired about swimming in the next academic year.** It was confirmed that the school would have the same slot in Selby next year and that it would be Year 3 and 4. **A governor enquired whether all pupils had now caught up on any missed swimming as a result of the Covid-19 pandemic.** It was confirmed that all pupils had now caught up and none had missed out.

RESOLVED: that the governor visit reports be received.

4075 **GOVERNOR TRAINING AND DEVELOPMENT**

Governors requested that the training brochures be added as separate documents to the main agenda for future meetings. This was agreed.

- RESOLVED: a) that all training details were available on the CPD websites;
- b) that training brochures be shared separately to the main agenda for future meetings.

4076 **REVIEW OF ACTIONS**

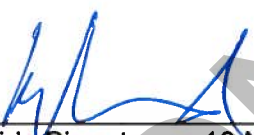
RESOLVED: that the Review of Actions be confirmed and circulated to governors following the meeting.

4077 **FUTURE MEETINGS**

RESOLVED: that future meetings be held on the following dates commencing at 6.30pm:

Tuesday 18 November 2025;
Tuesday 17 March 2026;
Tuesday 30 June 2026.

NOTE: Mrs Littlefield left the meeting at this point.



Chair's Signature – 18 November 2025.